



C.K. PRICE

MIDDLE SCHOOL

2018 / 2019

STUDENT/PARENT HANDBOOK

Dear Parents,

We as a staff would like to extend a warm welcome to all students. We are very excited to have you on our campus and are looking forward to having a great year. We are excited to support you in your educational growth while at C. K. Price Middle School.

We want to provide a safe and professional atmosphere for you to learn. Our motto is the C. K. 3: Be Respectful, Be Responsible, Be Safe.

We are working very hard to give you the best education. We ask you to do your part by working hard, follow all school rules, be respectful to your peers and teachers, and complete all assignments.

We encourage you to talk with us when you have concerns, questions, or suggestions. We are always striving to make C. K. Price Middle School the best it can be. There is a tremendous amount of information regarding how our school runs. Please read this handbook to insure that everyone knows the rules and expectations of C. K. Price Middle School.

Sincerely,

Ryan Bentz
Principal



Be Respectful

- Acknowledge new people, including adults
- Be courteous in doorways
- Use polite language in your conversations
- Enter buildings quietly
- Remove hat before entering buildings
- Respect others' personal space
- Maintain appropriate volume during work time

Be Responsible

- Know and follow school rules
- Lead by example
- Show up prepared
- Be on time
- Wait to be dismissed
- Stay on task and use time wisely
- Keep area clean
- Follow dress code
- Pick up your trash
- Follow hall pass procedure during class
- Take ownership for your actions

Be Safe

- Respect personal space
- Enter stairs and buildings on the right side
- Remain within boundaries
- Use all equipment and materials appropriately
- Report safety issues to adult
- Sit on benches and chairs, not on tables or desks
- No gum
- Keep aisles clear

C. K. 3, The Way to Be: Be Respectful, Be Responsible, Be Safe!

PBIS – A General Overview

In our efforts to establish C. K. Price Middle School as a safe, welcoming and purposeful learning environment, we have implemented a program called **Positive Behavioral Interventions & Supports** (PBIS). PBIS actively encourages students to achieve their academic potential while behaving with good character. At C. K. Price the focus is on teaching and encouraging appropriate behavior in all areas of the school, concentrating on the instruction of our three core values: Respect, Responsibility, and Safety. Students who are respectful, responsible and safe, act appropriately so they maximize their learning opportunities and do not detract or interfere with the learning opportunities of their classmates. Students are actively involved in learning what the CK3 means and looks like in all areas of our school through activities, lesson, demonstrations, videos and role-playing.

PBIS Schools

PBIS schools emphasize a school-wide system of supports that include strategies for defining, teaching, and supporting appropriate behavior. The goal is to design the most effective learning community possible with the best outcomes for all students. Attention is focused on creating and sustaining school-wide, classroom, and individual systems of support. Unlike how schools have typically responded in the past – discipline in response to student misbehavior – PBIS teaches behavioral expectations and rewards students for following them. The goal is to establish a climate in which appropriate behavior is the norm.

Positive Reinforcement System

Teachers and other school staff will recognize and reward students for better-than-expected behavior. Staff members will issue coupons called Tiger Bucks to students when they observe students in the act of behavior that is respectful, responsible or safe. Tiger Bucks can be used to purchase a variety of items from the Tiger Store, privileges from teachers and the library, and access to special PBIS activities. Other rewards include perfect attendance prizes, behavior reward assemblies, “no-tardy parties”, pizza with the principal, end-of-year activities, access to dances, extra-curricular activities, and more.

Classroom Management

The key to a positive and effective learning environment is sound classroom management that addresses all aspects of the classroom. Routines will be taught to students at the beginning of the school year and revisited until it is clear that all students understand the routines and are able to perform them. Areas that may be addressed include getting the teacher’s attention, using the restroom, sharpening a pencil, turning in work, and any other routine that takes place on a daily basis. These procedures should be in writing so they may be utilized in the event that a guest teacher is needed in the classroom. Students are expected to follow these rules and procedures and turn in all assignments.

The techniques used by educators for addressing when a student fails to abide by classroom expectations are unique to each teacher. Although it is impossible to anticipate all possible situations, general plans will be in place for dealing with any behaviors that detract from the learning environment and will be used consistently. This will be the first line of defense in dealing with inappropriate behaviors that are considered to be incidental.

Minor Behavior Violations

After repeated behavior instruction and intervention by the classroom teacher, some behaviors will rise to the level of a Minor Violation. Minor violations are recorded in the student information system for the purpose of record keeping and school-wide behavior trend analysis. Teachers or other staff members submit minor referrals on-line, including their choice of a consequence.

The following are considered minor violations: inappropriate language, physical contact/horseplay, dress code violation, tech violation, insubordination/noncompliance, disrespect, disruption, property misuse, tardy, minor bus violation.

Classroom teachers may use any of the following consequences for Minor violations: counsel student, send to buddy room, parent contact, lunch detention, after school detention, time out of classroom, “Think Like a Tiger” worksheet, and others.

Major Behavior Violations

Some behaviors and incidents require more immediate solutions and/or the attention of an administrator. These are called major incidents. The observing staff member completes a major referral on-line and the student will be sent to the office. The administrator will speak with the student and contact the parent, if needed, and determine an appropriate consequence. When a student returns to class they will be welcomed. A variety of factors are taken into account while processing a major report; therefore, the consequences that arise will vary from student to student.

The following are considered major violations: repeated minor violations, chronic staff managed misbehavior, abusive/profane language, fighting, physical aggression, major or repeated defiance, harassment (ability, sexual, gender, religious, racial, other), major or repeated disruption, cheating/plagiarism, property destruction, bullying (verbal, emotional, physical, cyber), skipping class, major bus violation, leaving school grounds, theft, fighting, bullying, property damage, obscene act, drug and alcohol possession/use/distribution, gang-related clothing.

Administration may use any of the following consequences for major violations: loss of privilege, time in office, conference with student, parent contact, after school detention, loss of “merits” or behavior points, in school suspension, out of school suspension, expulsion, and others.

Merits Loss and “Check In Check Out”

Check In Check Out or CICO is a strategy to help students make positive changes in their behavior and earn merits/points back for improving their conduct by following school rules. CICO is a voluntary process for students who lose 3 merits and becomes a mandatory process when a student loses 5 merits or more. When a student loses 10 merits during the year, he/she will be considered for placement in an alternative education environment. For the purpose of reward activities, including rallies, dances and end-of-year class trips, the student’s merit loss accumulation starts over each quarter.

Important

In order to create an environment conducive to learning we must remember that discipline procedures are not the answer to problematic behavior – it is the positive **relationships** we build as a learning community between students, families and staff. Punitive measures have little effect on student behavior and are more likely to increase instances of inappropriate behavior. The C. K. Price Middle School staff strives to create a positive environment by making connections with our students and families. Children learn best in the context of positive relationships and a safe, comfortable atmosphere. Our staff will explain appropriate behavior and procedures throughout the year. They detail why this behavior is important and encourage all students to be respectful, responsible and safe.

C. K. Price School Behavior Expectations

	Hallways	Yard	Cafeteria	Library
Be Respectful	<ul style="list-style-type: none"> * Voices * Mindful of your body space * Respect school and personal property * Hold doors open for others 	<ul style="list-style-type: none"> * Be courteous * Use appropriate language * Quad is a quiet zone during lunch * No kissing, holding hands, prolonged hugging 	<ul style="list-style-type: none"> * Use please and thank you * Use inside voices * Follow adults’ directions 	<ul style="list-style-type: none"> * Inside voices * Treat books and computer equipment appropriately * Follow the adult’s directions
Be Responsible	<ul style="list-style-type: none"> * Use water fountain appropriately * Use only approved school pass when outside the classroom or during lunch * Keep food in designated food areas (cafeteria) 	<ul style="list-style-type: none"> * Use garbage cans for your trash * Return equipment * No energy or caffeinated drinks 	<ul style="list-style-type: none"> * Clean up after yourself * All food stays in the cafeteria 	<ul style="list-style-type: none"> * Check books out before leaving * Return books on time * Leave the area the way you found it or better * Take care of school property * Sit in assigned seat in computer lab * Students must always have a pass from your classroom teacher * Follow Internet Usage Agreement
Be Safe	<ul style="list-style-type: none"> * Walk on the right * Use the door on the right (open doors carefully and watch for doors that are opening) * Walk up/down the stairs on the right * Your actions should not create unsafe conditions for others- no rough play 	<ul style="list-style-type: none"> * Use equipment for its intended purpose * Stay within boundaries * Your actions should not create unsafe conditions for others- no rough play 	<ul style="list-style-type: none"> * Wait your turn * Throwing food is unacceptable * Clean up spills immediately or ask for help 	<ul style="list-style-type: none"> * Push your chair in * No food or drinks * Keep all four legs of the chair on the floor * Check computer for damage prior to working (report damage/problems to an adult)

	Office	Bus	Gym / Rally	Bathroom
Be Respectful	<ul style="list-style-type: none"> * Quiet voices in and around office * Be polite and courteous to everyone (staff, parents and students) * Respect office equipment and staff belongings * Use appropriate language 	<ul style="list-style-type: none"> * Talk quietly with your friends * Use appropriate language * Follow adult directions 	<ul style="list-style-type: none"> * Use appropriate language * Listen to speaker * Encourage others and use good sportsmanship * Respect the property and rights of others 	<ul style="list-style-type: none"> * Inside voices * Keep bathrooms clean * Respect the privacy of others * No loitering
Be Responsible	<ul style="list-style-type: none"> * Sit appropriately in and near the office * Clear absences in the office * Bring a parent note to get a bus pass * Get your bus pass before school begins * Use of phone is for emergencies only 	<ul style="list-style-type: none"> * Promptly walk to the bus area after school * Remain in the bus area until your bus comes * Only bus riders are allowed in the area * Clean up after yourself * Parent pick-up and drop-off for students is in the gym parking area 	<ul style="list-style-type: none"> * Sit appropriately with your grade level * Positively participate * Sit with your grade level * Student Press Pass is required to use electronics * No food and drinks * Backpacks stay in classrooms 	<ul style="list-style-type: none"> * Throw your trash away * Take care of business and get out * Report vandalism to an adult
Be Safe	<ul style="list-style-type: none"> * Must have a pass from a staff member * CheC. K. in at the window before entering office 	<ul style="list-style-type: none"> * Your actions should not create unsafe conditions for others-no rough play * Sports equipment can be used safely on cement next to cafeteria * Remain within designated boundaries 	<ul style="list-style-type: none"> * Enter and exit with your teacher through assigned door * 6th grade: snaC. K. bar doors * 7th grade: south parking lot * 8th grade: bus gate to east doors * Follow teachers' directions * Participate safely in activities and games * Teachers sit or stand near class 	<ul style="list-style-type: none"> * Wash hands * Keep water in the sink

C. K. PRICE SCHOOL POLICIES

ATTENDANCE

Absences, tardies, and attendance procedures:

Absences: In the case of an excused absence from school, the school office must receive a signed note or a telephone call from a parent, guardian, or physician. The note must state the nature of the illness and the dates the student was out of school and have a valid signature. If the absence is for any reason other than illness or a medical/dental appointment, the note or phone call must state the exact reason for the absence. If the note or phone call is not received within three (3) school days upon the student's return, each day of absence will be counted as an unexcused absence.

Tardy: When a student arrives at school tardy, they must report directly to the office for an admittance slip to class. **Tardies of more than 30 minutes are considered truant tardies and are subject to truancy laws.** Students who are tardy to class four times and every time thereafter will receive an after school detention.

Absences and extra-curricular activities (for example sports): A student must attend every period during the school day in order to participate in an extra-curricular activity unless the student has a physician's note verifying an appointment. If the activity is on a weekend, the rule refers to the last school day before the weekend.

Perfect Attendance: Perfect attendance is defined by being in school all day or attending official school business off campus during school hours and having no tardies. Any student placed on suspension will not be considered for perfect attendance. Awards will be distributed during and at the end of the school year.

Illness at school: Students who become ill during the school day must report to the office where they will be sent home after their parent/guardian has been contacted. The student may not leave the school without notifying the office and following the procedure for leaving campus.

Attendance Improvement Program: Students are required by law to attend school regularly (California Education Code Section 48200). When a student has **three unexcused absences or 30+ minute truant tardies**, or when the student's **parent excused absences reach 10 (ten)**, notification will be sent to the parent. If this attendance pattern does not improve, students may be referred to the Attendance Improvement Program (AIP) requesting their assistance. The AIP may take any of the following actions:

- a. Place the parents on a formal district attendance contract.
- b. Refer the matter to the District Attorney's office for adjudication.

ACCIDENTS

Every accident in the school building, on the grounds, at a practice session, or at any athletic event sponsored by the school must be reported immediately to the person in charge and to the office. **The school does not carry accident insurance for any student**, but it does make available a voluntary insurance plan paid by the parent/guardian.

AFTER SCHOOL HOURS:

Students are asked not to loiter in the corridors or on campus after school has been dismissed. Start for home as quickly as possible. If you are riding a bus, you must wait in the designated bus area. If you are attending an after school program, you must be signed up each day and be in the designated area. Students need to be picked up from school by 3:15.

ALTERNATIVE TRANSPORTATION

Skateboards/skates/scooters and other transportation devices are not allowed to be ridden on the campus at any time.

BICYCLES

Students may ride their bikes to school. It is California state law that students **must wear a helmet** while riding a bicycle. There is a cage available for students to place their bicycle that is locked during the day. A **BICYCLE LOCK IS REQUIRED**. Students must walk the bike while on school grounds, halls, or walkways at any time. Students are not to loiter in the bike parking area.

BIRTHDAYS

Students may not carry balloons around campus on their birthday. Balloons must be left in the office until the end of the school day. Bus drivers will not allow balloons on the bus. Arrangements will need to be made for student pick up.

BULLETIN

A daily bulletin will be read over the intercom every morning during first period and is available to view online at www.orlandusd.net/C. K. Price. Parents may request receipt of the daily bulletin if their personal email is given to the office.

BUS

In order to ensure the safety of all students riding the bus, any student who is violating school policies while waiting for the bus or while riding the bus, at any time, may lose their bus privileges. The consequence will depend upon the nature and frequency of the behavior and will be at the discretion of the school administration.

CAFETERIA/LUNCH PROCEDURES

Breakfast is available for \$1.25 from 7:30 am to 8:25 am each morning. Students can buy lunch in the cafeteria for \$1.75 a day. A carton of milk is available for 35¢. Eligible reduced breakfast is 30¢ and eligible reduced lunch is 40¢. All prices are subject to change at any time. Accounts for meals can be opened in the cafeteria. **Applications for free or reduced meals are mailed home during the summer and are available in the school office. Last year's application expires on September 30 so be sure to get a new application turned in as soon as possible.** Each student is allowed to charge the cost of a cafeteria meal two times. After two charges, a sack lunch is provided to the student per board policy until all charges are paid. Students will be notified when they owe for charged meals and/or notices will be sent home on a monthly basis. Meals are to be paid for in the cafeteria anytime between 7:00 a.m. and 2:30 p.m.

CLOSED CAMPUS

C. K. Price Middle School is a **CLOSED CAMPUS**. Students are not allowed to leave unless they have a note or permission from a parent/guardian. Students are allowed to go home for lunch **ONLY** if they are checked out by a parent/guardian. Once students are on campus in the morning, or on the bus, they are not allowed to leave without authorization. Before leaving, students **MUST BE SIGNED OUT BY PARENT/GUARDIAN** in the office. All students must talk with an adult office staff member before leaving campus for ANY reason. Upon return, they must sign back in! **IF A STUDENT LEAVES CAMPUS WITHOUT CHECKING OUT WITH ADULT OFFICE PERSONNEL THEY WILL BE REGARDED AS TRUANT AND ASSIGNED THE APPROPRIATE CONSEQUENCE.**

DANCE/ ACTIVITY NIGHTS

1. Dances are for C. K. Price students only. Guests may be approved by administration with a completed application.
2. Students need to be off campus until the dance or activity starts. They may not hang out in the halls or out in front of the school.
3. We will not allow a student into the dance 30 minutes after the dance or activity starts. Although walking to the event is permitted, we encourage parents to drop their students off rather than allow them to walk.
4. Students should have rides planned prior to the dance. Students should plan to be picked up within ten minutes after the scheduled end time. Students picked up more than 15 minutes after the end time will not be allowed to attend the next activity. A telephone is available in case of emergency.
5. When students arrive at the dance/activity, they must enter and stay inside until the activity is over or until their parent comes to pick them up. If a student leaves early, the parent must come to the door and get them.
6. Students are encouraged to dance in socially appropriate ways, chat with friends, enjoy the music and enjoy snacks from the concession stand. Students should not run, roughhouse, horseplay or dance in promiscuous or provocative ways. All violators will be given one warning. Repeat offenders will be asked to call their parents for a ride home and may be forbidden to attend future dance(s).

7. Concession items including food and drink will be sold and must be consumed in the adjacent cafeteria. No food or drink in gym.
8. Students are expected to adhere to school dress codes. Students who are not following school policy will be asked to call home and arrange a wardrobe change.
9. All school rules apply.

DETENTION POLICY

Students may be assigned a detention from the administrators, classroom teacher, or yard duty supervisor. Detention will be assigned for after school. Staff will give notice to parents in advance before students serve the detention. Failure to serve detention, arriving tardy, or misbehaving during detention may result in further disciplinary action.

DRESS CODE

- **Administration will determine appropriateness.**
- **The dress code applies to ALL SCHOOL EVENTS including Back to School Night, Open House, field trips, games and dances.**
 - **General**
All clothing must be free of inappropriate words, pictures, and signs and must fit properly.
Bandanas are not permitted.
Hats and hoods are to be worn outdoors only with bill facing forward.
Make-up, jewelry, and other accessories will be kept to a minimum and appropriate to the grade level.
No undergarments may be showing at any time.
 - **Tops**
Must have two shoulder straps that are wider than one inch. Bra straps should not be visible at any time.
No half-shirts, half-blouses, halter-tops, tube tops, fishnet shirts, or any type of low-cut blouses are allowed. "Low cut" is generally defined as more than three inches below the collarbone.
The stomach/midriff/back /trunk area may not be exposed.
 - **Bottoms**
Pants should fit, remain at hip level, and not drag on the ground regardless of a student's movements.
Shorts and skirts must be longer than the fingertips when arms hang straight down.
Any skin showing while wearing shorts, skirts and pants must be lower than the fists when arms hang straight down.
Belts are tucked into belt loops. No jeans with holes or rips in the thigh area are allowed.
 - **Shoes**
Appropriate shoes must be worn to school. Sandals must have a back strap and slippers aren't allowed.
Athletic shoes are required for all physical education classes.
 - **Gang Related Apparel**
No gang-related colors, symbols, or paraphernalia may be worn. Such items include, but are not limited to: long belts, hairnets, bandanas, and wallet chains. The principal, staff, and parents/guardians at a school will establish a reasonable dress code that prohibits students from wearing gang-related apparel when there is evidence of a gang presence that disrupts or threatens to disrupt the school's activities. Such a dress code may be included as part of the school safety plan and must be presented to the Board for approval. The Board shall approve the plan upon determining that it is necessary to protect the health and safety of the school's students. Gang-related behavior and/or offenses will be referred to the police. (cf. 0450 - Comprehensive Safety Plan) (cf. 5136 - Gangs)

EARLY SCHOOL ARRIVALS

Students are not permitted on campus before **7:20 am**. There is no supervision before 7:20 a.m. By law, students may roam the school only when proper supervision is employed.

ELECTRONICS / CELL PHONES

We recommend all electronics stay at home. The school is **not responsible** for lost or stolen equipment. When at school, electronic devices including cell phones may be used before and after school. Between 8:25 and 3:00 all cell phones must be off and unable to be seen or used. If a school official asks to take your phone due to breaking this rule, students are expected to hand it over immediately. If the student refuses, it will be considered defiance and further disciplinary action will be taken.

If an electronic device is confiscated from a student during school hours, it will not be returned to the student and a parent or guardian must come to the office to pick it up. Repeated violations earn loss of privileges.

**All components of your signed "Student Acceptable Use Agreement" apply.

EMERGENCY CARDS

Students will only be released to or have contact with individuals whose names are properly placed on the emergency card. Please make sure the office always has updated contact information. Emergency cards should be turned in by the first week of school.

EXTRACURRICULAR ACTIVITIES

Extracurricular activities are offered throughout the year and include but are not limited to: dances, non-educational field trips, participating in athletics, being a teacher/office aide, movie nights, participating in a school club, access to the gym,

assemblies, and the 8th Grade Promotion Ceremony. Participation in extracurricular activities may be revoked due to excessive behavioral infractions and/or loss of merits at the discretion of administration.

FIELD TRIPS

Our student body will be given the opportunity to attend field trips throughout the year to enhance the school experience. Some of these trips are educational in nature and some are for reward purposes. A student's eligibility to participate in these field trips will be based on their academic and/or behavioral record and will be reviewed by the staff and administration.

GRADING SYSTEM

Letter grades are received by each student on report cards that are sent out every nine weeks.

- A Indicates superior or outstanding work
- B Indicates above average work
- C Indicates average work
- D Indicates work barely passing or merely sustained effort
- F Indicates little or no acceptable work or effort
- I Incomplete -- Indication that the student must make up unfinished work required by the teacher before a grade is issued. Generally, incompletes will be issued to students failing to do regular assignments they missed because of excused absences (illness only). Quarter incompletes must be made up within six weeks after grades are issued. Otherwise, loss of all units will result and an "F" grade in the class will be recorded.

PROGRESS REPORT GRADING

If a student is doing unacceptable work or failing in a subject, a progress report will be sent to the parents before report cards are issued. **It is the joint responsibility of the student and parent to see that the teacher is contacted for specific suggestions to improve the situation.** Following this procedure will usually avoid complete failure of the subject.

HONOR ROLL

Sixth, seventh, and eighth grade honor roll at C.K. Price Middle School is based on a grade point average of 3.5 or better for all subjects in regular or special education classes. Membership is computed on a semester basis. Criteria for computing grade point average is A=4 points, B=3 points, C=2 points, D=1 point, F=0 points.

HEALTH SERVICES

If it becomes necessary for you to take medications during school time, you must follow the proper procedure. You need to get a form from the office that your doctor is required to sign giving the school permission to administer the medication. The medication needs to be given to office personnel and will be distributed to you by them at the needed time. **It is your responsibility to remember to come to the office to receive your medication.**

MEDICATION AT SCHOOL

If it is necessary for a student to take medications during school time a parent must get and return a form from the office that a doctor is required to sign, giving the school permission to administer the medication. The medication must be given to office personnel and will be distributed to you by them at the needed time. It is the student's responsibility to remember to come to the office to receive medication. **Students may not carry any medication (including "over the counter" meds like Advil) on their person or backpack.**

LOST AND FOUND

Any articles found at C. K. Price Middle School should be turned in to the office as soon as possible. If you have lost an identifiable item, check with the office. Most articles of clothing are stored in the lost and found in the custodian's room. You should check with them for clothing. Found books will be sent to the library or returned to the teacher. All items are disposed of at the end of the school year.

PROMOTION/RETENTION STANDARDS

- One hundred eighty-five (185) of the possible 210 credits must be earned with a grade average of at least 1.0 in order to receive an eighth grade certificate from C. K. Price Middle School.
- Failed classes should be made up in summer school.
- The Individual Education Plan (IEP) Team for Special Education and 504 plan students makes the final decision.

MEDIA CENTER

Books may be checked out for a period of two weeks and may be renewed subject to recall. If books are overdue, participation in activities may be limited until the books are returned or paid for the loss. Book Fines: Students who owe fines for library books, textbooks or other school materials will be put on a "No Activities" list until they are paid in full.

ONLINE PARENT ACCESS

At our annual Back to School Night in August, parents will be given information regarding online parent access to their student's attendance, grades, and discipline. Information will be available at the office after Back to School Night. Teachers will update student assignments on a weekly basis.

PARENT VISITATION

Parents are welcome to visit our school with permission from Administration. Visitor forms are located at the front office and need to be completed and approved 24 hours before visitation occurs. All visitors and non-C. K. Price personnel must check in at the office when entering campus.

PENCILS

Having a pencil/pen with you when you go to class is one of your responsibilities. Pencils and pens are available for sale in the library.

RALLIES/ASSEMBLIES

Rallies and assemblies are held during school time and are considered part of the educational experience. Students are required to attend unless excused by an administrator. Good behavior is expected and will earn praise. Talking, whistling, or making disturbances during a presentation will not be tolerated and could result in the entire school being denied programs. Students may be removed from these activities for inappropriate behavior and given consequences.

RESTROOMS

The C. K. Price Middle School students have always kept neat and clean restrooms. Loitering in and around the restrooms is not allowed. Please do not mark on the walls. You will be held responsible and consequences will be handed out if you cause any damage to our restrooms.

PERSONAL PROPERTY

If you bring valuable property to school, it may be lost or stolen and C. K. Price Middle School will not be responsible.

PHYSICAL EDUCATION

7th and 8th grade students must dress out for PE. Wearing the same clothes to PE that were worn to school is not allowed. 6th grade students do not dress out for PE and therefore will wear the same clothes as they wore to school.

PROGRESS REPORT GRADING

Report cards are mailed home in the middle of each quarter. Semester grades are final and are reflected in the student's permanent transcripts. It is the joint responsibility of the student and parent to communicate with the teacher about any concerns or suggestions for improvement.

PROMOTION CEREMONY

All 8th grade students are expected to participate in the promotion ceremony. **However, the ceremony is a privilege, not a right.** Students may become ineligible for the promotion ceremony based on Administration's decision for reasons that may include truancy, severe and/or repeated behavioral referrals, suspension or expulsion, and lack of sufficient credits. One hundred eighty-five (185) of the possible 210 credits must be earned with a grade average of at least 1.0 (D) in order to receive an eighth grade certificate from C. K. Price Middle School. ***Students with unpaid fees or fines will have their diploma held until all fees are paid for.***

CEREMONY AND TRIP

All 8th grade students will be expected to participate in the promotion ceremony. However, **the ceremony is a privilege, not a right.** Students **may** become ineligible (administrative decision) for the promotion ceremony and/or trip if any occur:

- The student is considered as a "habitual truant" as defined by Education Code (Section 48260).
- The student is recommended for expulsion.
- The student is suspended during the last quarter of school.
- The student is suspended 2 or more times during the school year.
- The student has any unpaid fines or fees.

PROMOTION SPEAKERS

Promotion speakers are selected on the basis of cumulative grade point average over a three-year period.

SKATEBOARDS

Skateboards/skates/scooters are strictly forbidden on the campus at any time. They represent a hazard to the rider and others. Your board/skates/scooter may be confiscated by C.K. Price staff and arrangements for pick-up will be made with the parent/guardian. Special arrangements for storage ahead of time may be arranged with the administration.

SHORT TERM INDEPENDENT STUDY

A request and contract must be signed at the school 5 instructional days prior to starting. Short-term independent study is for a period of time no less than 5 school days and no more than 10 school days. Students must complete and turn in their work for the contract to be valid.

SCHOOL SUPPLIES/BOOKS

Students are responsible for all school books, supplies, and other equipment that they are issued. Lost or damaged books or musical instruments must be paid for. Promotion privileges may be withheld from students with outstanding book or supplies fees.

SCHEDULE CHANGES

All schedule changes occur at the quarter or semester and no later than two weeks after the quarter or semester starts. Schedule changes are at the discretion of administration. A parent and teacher meeting must be held before consideration of a change of teachers.

STUDENT BODY CARDS

Student body cards will be on sale after fall pictures have been returned. The daily bulletin will announce to students when the cards will be on sale. Leadership determines the price of and is responsible for the sale of the cards. There are many advantages to owning a student body card throughout the year:

- a. reduced admission to all away athletic events;
- b. free admission to all home athletic events;
- c. reduced admission to school dances;
- d. some theaters and stores give reduced prices to student body card holders;
- e. Other privileges as determined by Leadership.

TELEPHONE USE

If a student needs to use the office phone, he/she may do so with permission from the office staff.

REQUIRED EDUCATION CODE NOTIFICATIONS

DEADLY WEAPONS / DANGEROUS OBJECTS / EXPLOSIVES

The possession or brandishing a deadly or dangerous weapon on school grounds or coming to and from school will result in an automatic suspension and possible expulsion. Weapons may include but are not limited to: gun, fireworks/ firecrackers, fire and smoke bomb, bomb threat, billy club, black jack, blowgun, pellet gun, BB gun, Airsoft gun, knife, dirk, dagger, numchucks, brass knuckles, sand club, slingshot, switchblade, etc., and all "look-alikes".

DRUGS / ALCOHOL/ TOBACCO

The possession and/or use of drugs and alcohol are strictly prohibited. Any case of this will result in an automatic suspension and possible expulsion. This includes beer, liquors, marijuana, cocaine, heroin, amphetamines, inhalants, LSD, DMT, STP, barbiturates, and "look-alikes", and includes possession of drug paraphernalia on person, in locker or automobile (on campus or at activities). The use or possession of tobacco at school or at any school related activities is strictly prohibited. In the interest of public health, the local educational agency (governing board) prohibits the use of products containing tobacco or nicotine, including, but not limited to, smokeless tobacco, snuff, chew, and clove cigarettes, on district-owned or leased property, and in district vehicles at all times. This prohibition also applies to electronic nicotine delivery systems, such as electronic cigarettes, electronic hookahs, and other vapor emitting devices, with or without nicotine content that mimics the use of tobacco products at any time. In addition to suspension and/or other appropriate disciplinary consequences, any student found to be using or in possession of tobacco, or tobacco products, may be referred to tobacco education classes. These classes may be required as part of the student's suspension. This policy applies to all students, staff, visitors, and civic use permit holders. However, this section does not prohibit the use or possession of prescription products, or other FDA-approved cessation aids such as nicotine patches or nicotine gum. Student use or possession of such products must conform to laws governing student use and possession of medications on school property. *****Random drug searches by an Orland Police Department K-9 team will be done throughout the year in classrooms at C. K. Price Middle School.**

PARENT LIABILITY

Education Code (Section 48904), Liability of Parent or Guardian for Pupil Willful Misconduct:

- a. Any school district or private school whose real or personal property has been willfully cut, defaced or otherwise injured, or whose property is loaned to a pupil and willfully not returned upon demand of an employee of the district or private school authorized to make the demand may, after affording the pupil his or her due process rights, withhold the grades, diploma, and transcripts of the pupil responsible for the damage until the pupil or the pupil's parent or guardian has paid for the damages.
- b. The school district or private school shall notify the parent or guardian of the pupil in writing of the pupil's alleged misconduct; pursuant to this subdivision. When the minor and parent are unable to pay for the damages, or to return the property, the school district or private school shall provide a program of voluntary work for the minor in lieu of the payment of monetary damages. Upon completion of the voluntary work, the grades, diploma and transcripts of the pupil shall be released.

SEXUAL HARASSMENT

The following is the District's policy prohibiting sexual harassment as it relates to students (E.C. 212.6(g)).

- The Governing Board prohibits the unlawful sexual harassment of any student by any employee, student, or other person in or from the district.
 - Teachers shall discuss this policy with their students in age-appropriate ways and should assure them that they need not endure any form of sexual harassment.
 - Any student who engages in the sexual harassment of anyone in or from the district may be subject to disciplinary action up to and including expulsion.
- Any employee who permits or engages in sexual harassment may be subject to disciplinary action up to and including dismissal.
- **The Board expects students or staff to immediately report incidents of sexual harassment to the principal or designee or to another district administrator.**
 - Any student who feels that he/she is being harassed should immediately contact the principal or designee at his/her school. If a situation involving sexual harassment is not promptly remedied by the principal or designee, a complaint of harassment can be filed in accordance with AR 1312.1 - *Complaints Concerning School Personnel* or AR 1312.3 - *Uniform Complaint Procedures*. The principal or designee shall determine which procedure is appropriate.
 - The district prohibits retaliatory behavior against any complainant or any participant in the complaint process. Each complaint of sexual harassment shall be promptly investigated in a way that respects the privacy of all parties concerned.

BULLYING/Cyber bullying

Definition of bullying: "A pattern of deliberate, negative, hurtful, aggressive acts that works to shift the balance of physical, emotional, or social power. Behavior motivated by bias or hate is similar to bullying and is intended to cause emotional suffering, physical injury, or property damage through intimidation, harassment, bigoted slurs or epithets, force or threat of force, or vandalism. Hateful or biased behavior is motivated in part or in whole by hostility toward a person's real or perceived race nationality, religion, disability, gender, or sexual orientation."

Any student who engages in bullying may be subject to disciplinary action (Ca. Ed. code. 48900 (r)) up to and including expulsion. Students are expected to immediately report incidents of bullying to the C. K. staff members and/or administration. Students can rely on staff to promptly investigate each complaint of bullying in a thorough and confidential manner. If the complainant (student) or the parent/ guardian feel that appropriate resolution of the investigation or complaint has not been reached, the student or the parent/ guardian of the student should contact the principal. The school prohibits retaliatory behavior against any complainant or participant in the complaint process.

"Cyber bullying" means bullying using technology or other electronic communication, including, but not limited to, a transfer of a sign, signal, writing, image, sound, or data, including a post on a social network internet website or forum, transmitted through a computer, cell phone, or other electronic device. This includes all social media accounts. If it falls under the above description at any time, your child will be disciplined.

Parents are encouraged to always have an open dialogue with administration about their children and susceptible bullying.

C.K. PRICE ATHLETICS / STUDENT ATHLETE POLICIES

C.K. Price Middle School encourages students to participate in athletics. This is an interscholastic program that is an integral part of the total education system. Our athletic program supports the highest development level of all participants and promotes high standards of ethics, sportsmanship, and personal conduct by encouraging student athletes, coaches, staff, administration, and community to commit to these high standards. Athletics will provide students the opportunity to develop school pride and spirit and will teach them the value of teamwork through their involvement.

Participation in the athletic program is considered a privilege. Students will earn this privilege through satisfactory performances in both academics and citizenship. To be eligible to participate in any sport, students must meet the academic and behavioral requirements and have parental consent.

Eligibility

- a. Enrollment: students must be enrolled at C.K. Price
- b. Truancy: Students who are classified as a "habitual truant" under California Ed. Code EC section 48260 may not participate in athletics.
- c. Behavior: Coaches establish expectations for behavior in each sport. Coaches have the discretion to remove athletes from the team due to behavior problems. Students who have lost 3 or more behavior merits for Major behavior violations will be placed on probation until the merit has been earned back.

Academic Eligibility

Student-athletes must meet the following minimum academic standards:

- a. At least a 2.0 grade point average
- b. No F's in any class

Academic Probation

Student-athletes may be subject to grade checks before tryouts and throughout the season. If a student has an F on a grade check or falls below a 2.0 GPA, the following will occur:

- a. The student-athlete will be placed on Academic Probation for two weeks.
- b. Student will be eligible to practice with the team but will not participate in any game/competition.
- c. When a student on Academic Probation raises a grade of F to passing and/or improves to a GPA over 2.0, he/she will be removed from Academic Probation and return to full eligibility in team events and competitions.
- d. If a student fails to improve a grade of F or maintain a 2.0 GPA after two weeks of Academic Probation, the student will be removed from the team.
- e. If a student is removed from the team, he or she will not regain eligibility status until the next quarter's grades are available.
- a. Academic Probation is available once for each student athlete per season.